

## Executive Meeting

September 10, 2020

1. Very quick introductions – name, department, and position
2. Individual officer hand-off meetings done? Anyone who needs help with this?
  - a. If you are concerned/confused at all about your position, please talk to us!
  - b. Cassandra – Misty and Arpa are following up with Jeff Sorensen for IT Coordinator training
3. Adam will present budget for us to approve
  - a. Vote to approve budget
  - b. Natalie and Arpa will present budget to Carolyn Cutrona next week
4. General meeting planning – **Every officer will moderate/organize 1 general meeting during their term. If you see a date/time that works for you, please volunteer!**
  - a. September 21-25: NPAW National Events (see emails from Misty!) **Organizer - Arpa and Natalie**
    - i. One-to-one counseling sessions with Karin Lawton-Dunn (Misty will work with Karin on this)
    - ii. We would like to schedule an ISU-specific social event to allow postdocs to connect with each other. We are thinking of having a virtual meet and greet on Friday, September 25, 5PM for 1 hour where postdocs can come and chat with each other.
    - iii. Cassandra – can you start to look into how we can get access to Zoom Pro for future social events? Zoom works better than Webex for these.
    - iv. Google Meet? - Adam can provide more info
  - b. Thursday, October 15, 2PM: Communicating your research to the general public **Moderator - Natalie**
    - i. SciComm fellowship people at Reimann Gardens (Sara Merritt)
    - ii. Kim Becker (postdoc writing/speaking consultant)
  - c. Thursday, November 19, 2PM: Postdoc Fellowship Panel (Career Panel #1) **Moderator - Arpa**
    - i. Suggestions for fellowship panelists
      1. Someone from graduate college who can give general overview
      2. Kim Clinton – Grants Hub
      3. Natalie – USDA fellow
  - a. Postdocs listed as “fellows” in the HR data base:

Alexander	Liza	Postdoc Fellow	Post Doc/Trainee	<a href="mailto:liza@iastate.edu">liza@iastate.edu</a>
Bussiere	Luke	Postdoc Fellow	Post Doc/Trainee	<a href="mailto:bussiere@iastate.edu">bussiere@iastate.edu</a>
Kalmogo	Philippe	Postdoc Fellow	Post Doc/Trainee	<a href="mailto:kalmogop@iastate.edu">kalmogop@iastate.edu</a>
Nemani	Venkat	Postdoc Fellow	Post Doc/Trainee	<a href="mailto:vnemani@iastate.edu">vnemani@iastate.edu</a>
Quintana-Hernandez	Maria	Postdoc Fellow	Post Doc/Trainee	<a href="mailto:mariagh@iastate.edu">mariagh@iastate.edu</a>

- d. Friday, December 11, 5PM: Virtual Winter Postdoc Social. **Organizer -**
  - i. Virtual trivia with breakout rooms – General trivia questions focused on postdocs? Cassandra can look into using Zoom for breakout rooms (Webex does not have this option)
- e. January (date and time TBD): Tax workshop. **Moderator -**
- 5. Career panel brainstorming – We are planning **4** career workshops for the 2020-2021 fiscal year.
  - a. Academic panel: How to best prepare for going through the hiring freeze? Choose a panel strategically to help answer the “unknowns” in the present COVID-impacted academia. We last had this panel in October 2019.
    - i. Suggestions (Arpa’s) for panelist:
      1. **Clark Coffman** ([ccoffman@iastate.edu](mailto:ccoffman@iastate.edu)) - Years of experience as a Preparing Future Faculty instructor
      2. **Laura Jarboe** ([ljjarboe@iastate.edu](mailto:ljjarboe@iastate.edu)): CBE department, tenured professor, she was a Postdoc in 2006-2008 and might have been a faculty candidate during the economic recession
      3. Andrew Severin - non-faculty academic panelist, previous ISU postdoc, one of the ISUPDA founders
      4. Shawana Tabassum – ISUPDA alum, PFF alum, new tenure-track position at University of Texas Tyler
      5. Rahul Neile would be a good suggestion. he was a posdoc @ ISU for 2 yrs and was the treas. for last year. He just got his position as an assistant professor
      6. Dr. Ashley Buss. [abuss@iastate.edu](mailto:abuss@iastate.edu) (Irvin’s advisor)
      7. Other suggestions?
  - b. Industry panel: How is the hiring scenario now? If it is better than academia, it makes more sense to invite an industry panel in Fall and push the academic panel to Spring 2021. We just had this panel in April 2020.
    - i. Suggestions for industry panelists
      - 1.
  - c. Other career panel topic suggestions?
  - d. Mixed panel academic/industry?
  - e. **For all career panels, it is important that we have at least 3 panelists and aim for a diverse group**
  - f. The moderator will work with Arpa to create questions before the event. All officers will have a chance to review and add questions before the event.
- 6. General event topic brainstorming
  - a. Immigration policies for international postdocs
  - b. Budgeting strategies
  - c. Postdoc benefits overview
  - d. Outdoor social event in the spring?
  - e. Preparing Future Faculty program (February?)

- f. Time and stress management, project management during the pandemic, work/life balance (definitely in the Spring)
  - g. Other suggestions?
- 7. Improving communication about PDA events
  - a. Right now we use Facebook and LinkedIn. We will continue to use these but will also work to cross-post on Twitter.
  - b. Misty would like to make the Facebook group public (it is currently private) - any concerns about this?
  - c. Social Activities Coordinator – any volunteers? **We really need to fill this position.** If you have a friend or colleague who you think would fit – please help recruit them! We do not want to have to “split” this role between the other officers.
  - d. **Irvin (and others) - when using the listserv, please always blind copy!**